

**Proposed Application Form for the UNAA Community Development Fund Program  
(CDFP) Grants**

This application form must be completed by all UNAA Chapters and Affiliates if their eligibility to access the CDFP fund is to be considered.

Applying UNAA Chapters and Affiliates must fulfill ALL the eligibility requirements below prior to submitting the grant application – as eligibility will only be evaluated based on the contents of the application package.

Prior to completing this application form, an Affiliate organization must have signed a Memorandum of Understanding (MOU) with UNAA as stipulated in Article 4.

Completion of this application form serves as a fulfillment of the mandatory Bylaw referenced in Article 4.

All application forms must be sent to the Executive (Office of the Vice President) by .....March 31<sup>st</sup> .....

Distribution of funds: Assuming the money is received by /available to UNAA, it shall be disbursed not later than June 15<sup>th</sup>

**ASSOCIATION NAME**

- a) Address: Street Address, City, State/Province, Zip Code, email and phone number (if available)
- b) Type of Association: Chapter or Affiliate.
- c) **For Chapters only:** UNAA Region and name of Council Representative.

**ELIGIBILITY REQUIREMENTS**

The CDFP grants are only appropriated to duly registered membership-based Ugandan diaspora (in North America) nonprofit community organizations that meet the criteria and qualifications of UNAA Chapters and Affiliates – as stipulated in Article 4 of the UNAA Constitution and Bylaws.

1. This membership-based Association is legally registered in North America as a non-profit organization with a purpose, objectives, and activities consistent with those of UNAA.

*(Checkbox).*

2. **For Chapters only:** This association has at least fifteen (15) UNAA Members in good standing (see Article 3 of the UNAA Constitution) - who are unique to this particular applying Chapter and cannot be claimed by another UNAA Chapter or Affiliate. Our members who are claiming UNAA Membership have paid or renewed their membership in the current UNAA fiscal year, but before this grant application deadline.

*(Checkbox)*

- 2(a) List of the names of the 15 (fifteen) members of this applying chapter in good standing with their IDs:

1...2...3..4...5..6...7..8..9...10..11..12...13..14..and 15...

3. **For Affiliates only:** This association has at least ten (10) UNAA Members in good standing (see Article 3 of the UNAA Constitution) - who are unique to this particular applying Affiliate and cannot be claimed by another UNAA Affiliate or Chapter. Our members who are claiming UNAA Membership have paid or renewed their membership in the current UNAA fiscal year, but before this grant application deadline.

**(Checkbox)**

3(a) List of the names of the 10 (ten) members of this applying Affiliate in good standing with their IDs:

1...2...3...4..5..6..7..8...9..10..

4. This association has submitted copies of a members-approved governing documents including:
- a) A copy of the Constitution and/or Bylaws.
  - b) A copy of the Registration/Articles of incorporation and other required relevant documents.

**(Checkbox)**

5. This association is composed of democratically elected officers.

**(Checkbox)**

6. The Names of the elected principal officers of the association are:

- 1. President/Chairperson
- 2. Vice President/ Vice Chairperson
- 3. Secretary
- 4. Treasurer.

7. This association is committed to supporting UNAA's major programs/projects and initiatives including encouraging their members to attend the annual UNAA Convention and Trade Expo, and promoting the same prominently on their website, mailing lists; social media and on other marketing paraphernalia.

**(Checkbox)**

8. This association SHALL NOT compete with UNAA; and at a minimum, shall not schedule any major community activities/events over the US and Canadian Labor Day Holiday weekend – during the annual UNAA Convention and Trade Expo.

**(Checkbox)**

9. Banking Information: This association has submitted the following banking information where the grant funds shall be deposited:

**(Checkbox)**

9(a) The submitted information is below:

Bank Name; **Account number; and Routing Number**

10. **WAIVER:** In very rare and/or special circumstance, where there is a legitimate Ugandan diaspora community association in North America that shows a bona fide emergency or need for a CDFP grant, but doesn't meet all the above eligibility requirements, that association can apply for a ONE-TIME WAIVER – that will be vetted and approved by both the UNAA Executive Committee – through the Office of the Vice President, and the UNAA Council.

We the undersigned officers of (*name of the association*)  
.....do affirm, that we have the mandate of the members and governing organs of the above named association , to submit this CDFP application on behalf of the association , and further affirm that the information provided is truthful.

**ASSOCIATION OFFICERS**

*Name:*  
*Title: **President/Chairperson or Designee***  
*Address:*  
*Phone Number:*  
*Email:*  
*Signature*.....  
*Date:*

*Name:*  
*Title: **Treasurer***  
*Address:*  
*Phone Number:*  
*Email:*  
*Signature*.....  
*Date:*

*Name:*  
*Title: **Secretary***  
*Address:*  
*Phone Number:*  
*Email:*  
*Signature*.....  
*Date:*